

Stuart Showalter
Child Custody Advisor
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PRIVACY POLICY

PURPOSE

We respect your privacy and are committed to safeguarding your personally identifiable information or “personal information” from unauthorized use or disclosure. This policy describes how your personal information may be collected. It also describes how your personal information is used or disclosed, and the steps we take to protect it from unauthorized use or disclosure.

DEFINITION OF PERSONAL INFORMATION

We define the term “personal information” to mean any information that we directly associate with or use to identify a specific person. This may include an address, phone number, email address, legal case number, employer and job title or any other information that would specifically identify you or could be ascertained to be you by the common person. Our definition does not include “aggregate personal information,” which is information that we collect about a group or category of persons or services, or “de-identified information,” which is information from which we or our agents have removed any information that can be used to specifically identify a person, and this policy does not restrict or limit our collection or use of those types of information.

COLLECTION OF PERSONAL INFORMATION

We may collect your personal information through one or more of the following methods.

~ **Personal Information You Provide.** We may request or give you the opportunity to provide personal information when you apply for services, participate in the interview process or email, call, or otherwise communicate with us.

~ **Other Information.** We may obtain information about you from third parties such as family members or other collateral sources which you provide to us. Additionally we may obtain personal information from publicly available sources such as court files.

DISCLOSURE OF PERSONAL INFORMATION

We do not sell or rent your personal information to third parties in the ordinary course of our business, nor do we share it with them for their own direct marketing purposes. Our practices with respect to the disclosure of personal information are described below.

~ **With Your Consent.** We may disclose your personal information to third party professionals that you employ such as attorneys or health care providers. You may give your consent in several ways, such as through a written agreement that you sign or acknowledge; Sometimes your consent may be implicit. For example, if you request that I or an associate accompany you during a meeting with a third-party professional. Also, you may request that I or an associate transmit or deliver your documents containing personal information to a third-party professional.

~ **Legal Process.** We may disclose your personal information to legal or government regulatory authorities in response to their lawful requests for such information but will do everything within our power to avoid disclosure.

HEALTH INFORMATION

We may collect health information, which includes your medical and personal history, prescription profile and other health related information that you, your doctor, or collateral sources provides to us. This information is most often used for the purpose of evaluating the impact that it may have on child custody decisions or weight management plans.

ACCESS TO AND RETENTION OF PERSONAL INFORMATION

We do not maintain all of your personal information in a form that you can access or update, and some items, such as transaction records, may not be changed. Accordingly, we will determine and may limit what may be accessed and how, and we may keep a record of changes (including deletions) and disclose them for lawful purposes. We keep your personal information for as long as we think is necessary or advisable and we reserve the right to retain it to the full extent not prohibited by law.

SECURITY OF PERSONAL INFORMATION

We take various physical, electronic, and procedural measures to protect your personal information from unauthorized disclosure or misuse. We employ Secure Sockets Layer (SSL) technology, a commonly employed method of encrypted communication used on the Internet, to encrypt during transmission, sensitive personal information you input. However, because no data security systems are completely secure, we do not warrant that any personal information that you provide to us by electronic means will be secure or safe from unauthorized access. If you provide any personal information to us, you do so at your own risk. Information collected from you during personal interviews or conversations which are transcribed to electronic storage will be done on a computer that is not connected to the internet or any other network accessible by third parties. Physical documents containing non-publicly available personal information are stored in a secure file. Physical documents not retained by us are destroyed through incineration.

CHANGES TO THIS POLICY

We will modify this Privacy Policy if our practices change. We will notify you of such changes by sending notice directly to you through the current email address that we have on file for you. Additionally, changes will be posted on my website and indicating the date it was last modified.

ACKNOWLEDGMENT OF RECEIPT OF PRIVACY POLICY

By affixing my signature below I acknowledge that the Privacy Policy of Stuart Showalter has been provided to me and that I have had an opportunity to read and understand the policy before acknowledging such receipt. I further understand and acknowledge that this Privacy Policy, consisting of two pages, constitutes the entire Privacy Policy of Stuart Showalter and that no other privacy limitations expressed or implied shall serve to supersede this policy.

 Signature

 Date

 Name